

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

September 23, 2020

Held

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The Concord Township Board of Trustees met in regular session on September 23, 2020 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff attending included Fiscal Officer Jill Davis, Zoning Inspector Ric Irvine, and Fire Chief Todd Cooper.

Due to COVID-19 social distancing restrictions, limited seating was provided, and public teleconference information was posted on the township's website.

Mr. Haney moved and Mr. Johnson seconded to approve the meeting minutes from September 9, 2020. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve the meeting minutes from August 26, 2020. Vote: Haney-yes, Garrett-yes, Johnson-abstain.

Public Input

- Lori Kannally, Delaware General Health District, said the department is gearing up for flu season. She encouraged people to get their flu shots soon. Health Department drive-thru shot clinics will be by appointment only for flu shots and vaccinations. The department anticipates confusion with flu symptoms due to COVID-19. See attached flyer.

- The Ohio Department of Health offered a grant for a vaping task force. Anyone interested in joining the task force should contact Jane Harper at the Delaware Health Department.

- Mr. Johnson asked if there were Covid-19 cases from transmission at restaurants or bars. Ms. Kannally does not know the data, but it's possible some positive employees have been at work. Positive transmissions are now mostly from family members. Mr. Garrett asked if there have been re-infection cases. Ms. Kannally responded yes, but she did not have the data.

Financials

- Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

General Fund	\$6,951,805.40
Special Revenue Funds	\$1,761,631.68
Total All Funds	\$8,713,437.08

- Therefore, Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, warrants, and vouchers #52-57, void 44, 17133-17166, all totaling \$215,400.01. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning Department

- Mr. Ric Irvine, Zoning Inspector, stated 15 permits were issued since the last meeting, 10 for new homes. There are 207 permits year-to-date, with another 20 permit applications currently in various stages.

- The Board of Zoning Appeals has a couple variances, one on the docket for October 20, 2020.

- Nuisance properties: the Zoning Department continues to send notices, follow up, and monitor unresolved nuisance complaints, including properties on Edgewood (resolved), Parkridge (Jeep), Logan (mowing resolved for now), and Baptist Church.

- A letter was received from a resident in Lucy Depp with complaints of 1- a multi-family property (township observed and no violation could be seen at this time), and 2- a neighbor with debris, abandoned car, and not mowing (township observed, car gone, mowing ok, letter will be sent about debris; no other violations at this time).

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- The Freshwater Road nuisance property is still unkept with no response from property owner. Trustee Haney will move forward with property clearing per the ORC 505.87 resolution. Bid received was \$3,300 for nuisance abatement.
- Previous nuisance abatement properties were reviewed on the Auditor's website to ensure liens were placed against property tax duplicates.
- A potential land buyer on South Section Line Road is claiming agriculture use for a licensed dog breeding business. The previous owner of the property had an approved variance, which does not transfer after a property is sold. Mr. Irvine received an opinion from the Assistant Prosecuting Attorney that the use would be agricultural and not require a new variance.

Road Department

- The current backhoe was purchased about 14 years ago. Trustee Johnson received a quote from Southeastern Equipment for a new backhoe: New \$103,000, old trade-in \$17,000, net cost \$86,310.76. Discussion was held and decision made on repairing and maintaining the current backhoe for another five years.
- The following road issues were discussed:
 - Lucy Depp was paved. The Road inspector did not like the base they were asphaltting over in Lucy Depp. Mr. Haney felt the road looks narrower at Park Place and Myrna before the turn. Township trucks are lighter so will berm instead of Shelly, but not sure if they will deduct from bill.
 - The County was unhappy that the Township filled in berm gaps between new pavement and driveways so people could get in their drives. Trustee Garrett will follow up with them.
 - The Township Road Supervisor will look at the ditch at Clark Shaw and Riverside, which was enclosed, but is still washing out, and may need risers installed. Opposite side of road the mailboxes need moved out of the ditch, then millings placed along edge of the road.
 - Trees on Calhoun and Russell are dead and need to come down; only one is in the road right-of-way and needs priced.

Old Business

- The west wing air conditioner in the township building is fixed. No bill was received.
- BYAA purchased a JD Gator and is getting ready to fix and replace the dugouts and concession stand at the park.
- Two cross country meets have been requested at the park. The Trustees do not have a problem with hosting meets. Trustee Johnson will get the details.

New Business

- Mr. Johnson moved and Mr. Garrett seconded for the Township to not participate in the Social Security deferral program. Vote: Haney-yes, Garrett-yes, Johnson-yes. The Trustees feel this government program is not beneficial for employees.
- Trick-or-treat date was set by Mid-Ohio Regional Planning for Thursday, October 29, 2020. Discussion was held on subdivisions trick-or-treating with the school area/municipality closest to them, on either Thursday or Saturday October 31, 2020. Safety guidelines from the Delaware Health Department will be posted on the website.

Fire Department

- Fire Chief Todd Cooper reported a new Ford Explorer was ordered for the department to replace the Captain's Expedition.
- Tuesday, September 29 the fire truck committee will go to Cleveland to demo Pierce and E1 trucks.
- The water rescue group was cancelled for hurricane assistance.
- The report last meeting of a dead horse in the river was actually a cow.

RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 23, 2020

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Other Business/Correspondence

- Mr. Garrett moved and Mr. Haney seconded to adopt a Resolution Accepting the Amounts and Rates as determined by the Budget Commission, and Authorizing the necessary tax levies within (2.1 mil inside) and without (8.8 mil outside) the ten mill limitation, and Certifying them to the County Auditor. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Haney moved and Mr. Garrett seconded to approve posting weight limits to the same roads in 2021 as for 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Departmental financial reports were provided to Trustees and supervisors.
- The Strawser Construction payment continues to be held until road is cleaned.
- The Road Supervisor noted the County left a hole in Merchant Road that needs repair.
- Reimbursements were clarified for the Employee Handbook. Mr. Johnson moved and Mr. Haney seconded the following permitted employee clothing and/or boot allowance reimbursements: \$250 full time employees of fire & road departments, \$100 part time employees of fire & road departments. The township will continue to provide township T-shirts and jackets. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Thank you was received from a township resident for installing a deer crossing sign where the deer now cross.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn.
Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney



Concord Township Trustee Meeting

September 23, 2020

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.



Zoning Inspector Report

Road Department update

Old Business

New Business

Social Security Deferral for employees discussion and decision

Trick or Treat Health guidelines

Fire Chief

Fiscal Officer

Adjourn

Flu and COVID-19 - The Key Differences

↓ FLU

Symptoms Begin:

1 to 4 days after infection.

Complications:

Can occur, but are less likely because of immunity built up over time.

Hallmark Symptoms:

Fever, cough, shortness of breath, fatigue, sore throat, runny nose, headache, and body aches.

Spread:

Both flu and COVID-19 can spread from person-to-person, between people who are in close contact with one another and mainly by air droplets.

↓ COVID-19

Symptoms Begin:

As early as 2 days after infection or as late as 14.

Complications:

COVID-19 is a new virus, so most people have no immunity. Severe respiratory complication may come on extremely quickly.

Hallmark Symptoms:

Many symptoms are similar to the flu, however those infected with COVID-19 sometimes experience loss of taste or smell.

Spread:

COVID-19 is more contagious among certain people and age groups than flu. Also, the virus can spread more quickly and easily than the flu, resulting in continuous spread, also called superspread.



MIKE DEWINE
GOVERNOR OF OHIO

Ohio

Department
of Health

coronavirus.ohio.gov

Cash Summary by Fund
Year 2020

Fund #	Fund Name	Fund Balance 1/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue (excluding transfers and advances out)	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$6,542,094.84	\$0.00	\$908,815.38	\$0.00	\$0.00	\$7,450,910.22	\$499,104.82	\$0.00	\$0.00	\$6,951,805.40	\$0.00	\$6,951,805.40
2011	Motor Vehicle License Tax	\$19,613.08	\$0.00	\$13,522.11	\$0.00	\$0.00	\$33,135.19	\$10,038.10	\$0.00	\$0.00	\$23,097.09	\$0.00	\$23,097.09
2021	Gasoline Tax	\$94,643.56	\$0.00	\$137,662.54	\$0.00	\$0.00	\$232,306.10	\$126,347.97	\$0.00	\$0.00	\$105,958.13	\$0.00	\$105,958.13
2031	Road and Bridge	\$1,122,116.58	\$0.00	\$245,881.35	\$0.00	\$0.00	\$1,367,997.93	\$242,636.60	\$0.00	\$0.00	\$1,125,361.33	\$0.00	\$1,125,361.33
2041	Cemetery	\$11,940.39	\$0.00	\$10,565.20	\$0.00	\$0.00	\$22,505.59	\$10,183.24	\$0.00	\$0.00	\$12,322.35	\$0.00	\$12,322.35
2111	Fire District	\$836,107.27	\$0.00	\$1,684,568.28	\$0.00	\$0.00	\$2,520,675.55	\$2,095,657.28	\$0.00	\$0.00	\$425,018.27	\$0.00	\$425,018.27
2231	Permissive Motor Vehicle License Te	\$32,098.74	\$0.00	\$26,755.52	\$0.00	\$0.00	\$58,854.26	\$23,333.17	\$0.00	\$0.00	\$35,521.09	\$0.00	\$35,521.09
2901	CARES Act Coronavirus Relief Fund	\$0.00	\$0.00	\$34,353.42	\$0.00	\$0.00	\$34,353.42	\$0.00	\$0.00	\$0.00	\$34,353.42	\$0.00	\$34,353.42
	Report Total:	\$8,658,614.46	\$0.00	\$3,062,123.80	\$0.00	\$0.00	\$11,720,738.26	\$3,007,301.18	\$0.00	\$0.00	\$8,713,437.08	\$0.00	\$8,713,437.08

Last reconciled to bank: 08/31/2020 – Total other adjusting factors: \$0.00

Payment Listing
9/10/2020 to 9/23/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
44-2020	08/18/2020	08/18/2020	CH	ANTHEM BCBS OH GROUP	\$62.50 *	V
44-2020	09/15/2020	09/15/2020	CH	ANTHEM BCBS OH GROUP	-\$62.50	V
52-2020	09/11/2020	09/15/2020	CH	HR BUTLER, LLC	\$185.75	O
53-2020	09/11/2020	09/15/2020	CH	HR BUTLER, LLC	\$2,892.07	O
54-2020	09/11/2020	09/15/2020	CH	HR BUTLER, LLC	\$58,054.35	O
55-2020	09/11/2020	09/15/2020	CH	HR BUTLER, LLC	\$16,056.45	O
56-2020	09/23/2020	09/23/2020	CH	CBIZ BENEFITS	\$11,690.87	O
57-2020	09/23/2020	09/23/2020	CH	ANTHEM BCBS OH GROUP	\$27,684.03	O
17133	09/22/2020	09/22/2020	AW	DELAWARE COUNTY ENGINEER	\$28,075.35	O
17134	09/22/2020	09/22/2020	AW	VERIZON WIRELESS	\$321.75	O
17135	09/22/2020	09/22/2020	AW	PORTA KLEEN	\$105.00	O
17136	09/22/2020	09/22/2020	AW	CLEAN AIR CONCEPTS/MAGNEGRIIP GRO	\$4,272.00	O
17137	09/22/2020	09/22/2020	AW	OHIO EDISON	\$1,878.84	O
17138	09/22/2020	09/22/2020	AW	STATE OF OHIO, UAN	\$1,074.00	O
17139	09/22/2020	09/22/2020	AW	MPH INDUSTRIES, INC.	\$137.70	O
17140	09/22/2020	09/22/2020	AW	DEL-CO WATER CO INC	\$214.64	O
17141	09/22/2020	09/22/2020	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O
17142	09/22/2020	09/22/2020	AW	TIME WARNER CABLE	\$199.98	O
17143	09/22/2020	09/22/2020	AW	HIGGINS & ASSOCIATES	\$200.00	O
17144	09/22/2020	09/22/2020	AW	BULLET LINER	\$925.00	O
17145	09/22/2020	09/22/2020	AW	FRONTIER	\$311.06	O
17146	09/22/2020	09/22/2020	AW	MADISON ENERGY COOP ASSOC INC	\$20.27	O
17147	09/22/2020	09/22/2020	AW	OKI, INC.	\$975.00	O
17148	09/22/2020	09/22/2020	AW	SHERWIN WILLIAMS CO	\$476.57	O
17149	09/22/2020	09/22/2020	AW	TIME WARNER CABLE	\$137.67	O
17150	09/22/2020	09/22/2020	AW	SBH MEDICAL LTD	\$181.00	O
17151	09/22/2020	09/22/2020	AW	BOUND TREE MEDICAL, LLC	\$1,094.93	O
17152	09/22/2020	09/22/2020	AW	BATTERIES PLUS COMMERCIAL SALES	\$94.08	O
17153	09/22/2020	09/22/2020	AW	MIATI EMBROIDERY	\$44.00	O
17154	09/22/2020	09/22/2020	AW	WEAVER OVERHEAD DOOR INC.	\$100.00	O
17155	09/22/2020	09/22/2020	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$155.00	O
17156	09/22/2020	09/22/2020	AW	PAUL'S EXTERMINATING	\$750.00	O
17157	09/22/2020	09/22/2020	AW	DELTA DENTAL	\$2,370.46	O
17158	09/22/2020	09/22/2020	AW	STANDARD INSURANCE CO	\$173.00	O
17159	09/22/2020	09/22/2020	AW	VISION SERVICE PLAN (CT)	\$344.08	O
17160	09/22/2020	09/22/2020	AW	CBIZ BENEFITS	\$120.00	O
17161	09/23/2020	09/23/2020	AW	GORDON FLESCH CO., INC.	\$78.98	O
17162	09/23/2020	09/23/2020	AW	PICKUPS PLUS CARS	\$2,448.15	O
17163	09/23/2020	09/23/2020	AW	Ohio Public Employees Retirement System	\$7,012.86	O
17164	09/23/2020	09/23/2020	AW	DELAWARE GENERAL HEALTH DISTRICT	\$70.00	O
17165	09/23/2020	09/23/2020	AW	NATHAN WILGUS	\$100.00	O
17166	09/23/2020	09/23/2020	AW	Ohio Police & Fire Pension Fund	\$43,790.12	O
Total Payments:					\$215,400.01	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$215,400.01	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

The Board of Trustees of Concord Township, Delaware County, Ohio, met in regular session on the 23rd day of September, 2020, at the Concord Township Administrative Building with the following members present:

Bart Johnson

Joe Garrett

Jason Haney

Mr. Garrett moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Concord Township, Delaware County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2020; and

Handwritten initials and date: JH 9/23/20

WHEREAS, The Budget Commission of Delaware County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

Therefore, be it RESOLVED, By the Board of Trustees of Concord Township, Delaware County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

Be it further RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

[SCHEDULE A - Attached]

SCHEDULE B – LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

Special Levy Funds:	Maximum Rate Authorized to be Levied
Road Fund Levy authorized by voters on November 6, 2018, not to exceed five (5) years.	0.40
Road Fund Levy authorized by voters on November 7, 2017, not to exceed five (5) years.	1.00
Fire Fund Levy authorized by voters on November 6, 2018, not to exceed five (5) years.	2.90
Fire Fund Levy authorized by voters on November 5, 2002, not to exceed a continuing number of years.	4.50

And be it further RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Haney seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

<u>Jason Haney</u>	<u>yes</u>
<u>Joe Garrett</u>	<u>yes</u>
<u>Bart Johnson</u>	<u>yes</u>

Adopted the 23rd day of September, 2020

Jason Haney

Fiscal Officer of the Board of Township Trustees of
Concord Township, Delaware County, Ohio

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

Concord Township Calendar Year 2021 FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived from levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
General Fund	\$1,182,195		2.10	
Road and Bridge Fund				
Cemetery Fund				
Fire & EMS Fund		\$2,937,883		7.40
Police District Fund				
Fire District Fund				
Road Improvement Fund		\$468,324		1.40
Park Levy Fund				
Fire & Police Fund				
General Bond Retirement Fund				
Police & EMS Fund				
Fire Equipment Fund				
Drug Law Enforcement Fund				
Permissive Motor Vehicle License Tax				
Permissive Sales Tax Fund				
Federal Law Enforcement Fund				
Permanent Improvement Fund				
Agency Funds				
Ambulance & Emergency Medical				
Sinking Fund				
TOTAL	\$1,182,195	\$3,406,206	2.10	8.80